

21st Annual General Meeting of Local Government New Zealand

Wednesday 30 July 2008
10.00am-12.00pm
Energy Events Centre

The Annual General Meeting
is open to members only.
All delegates for the Annual
General Meeting must
register by 30 June 2008.

Membership

Member authorities admitted to membership of *Local Government New Zealand* are entitled to representation at the Annual General Meeting.

The representation of each member authority is determined by member authority resolution, or by the mayor/chairperson or principal administration officer of each member authority. Members include elected members and staff of all fully financial local authorities.

Delegates

The number of delegates officiating at the Annual General Meeting is determined by the local authority population level. A list of the total number of delegates allowed per member authority is available at www.lgnz.co.nz. Please note that the number of representatives at the Annual General Meeting does not affect the number of delegates able to attend the Conference. Each member authority may nominate:

- Presiding Delegate - the person responsible for voting on behalf of the authority at the Annual General Meeting
 - Alternate Delegate/s – person/s responsible for voting on behalf of the authority if the Presiding Delegate is absent from the Annual General Meeting
 - any other delegates - provided the total number attending the Annual General Meeting does not exceed the number of representatives allowed
 - any observers attending - no speaking or voting rights
- * Please note that persons attending the Annual General Meeting as observers will be seated separately from the main delegation.

Following the closing date a list of each local authority's registered delegates will be sent immediately to the principal administration officer or the Mayor/Chairperson of each local authority for confirmation. This is to ensure that only those persons authorised to do so may speak on behalf of their council, as a member of *Local Government New Zealand*.

Please ensure that all delegates are aware of the delegate role they have been nominated for.

AGM information continued overleaf



AGM Registration Form

Registrations for the 21st Annual General Meeting must be received by 30 June 2008.

Delegate name: _____

Authority: _____

Tel: _____

Email: _____

All delegates please select one of the following options:

- I am a member and will attend the AGM – please indicate one of the following
- Presiding delegate
 - Alternate delegate
 - Other delegate
 - Observer – sitting away from the main delegation

Local Government New Zealand members include all elected members and staff of fully financial member local authorities.

If you are registering for someone else and they are attending the AGM please ensure that they are aware of the delegation they have been nominated for.

 I am a Life Member



Remit Process

Submission of proposed remits for consideration at the *Local Government New Zealand* Annual General Meeting are open and must be received no later than Wednesday 28 May 2008. All proposed remits and accompanying information must meet the remit policy. Those meeting this policy will be screened by the Remit Screening Committee and following approval will move forward to the Annual General Meeting for consideration by the membership. The full remit process and policy can be found at www.lgnz.co.nz.

Voting Entitlements

The voting entitlement of each member authority is determined by the local authority subscription levels. No member authority whose annual subscription is in arrears is entitled to vote at the Annual General Meeting. A list of voting entitlements can be found at www.lgnz.co.nz.

Obituaries

Local Government New Zealand requests that obituary notices for inclusion in the Annual General Meeting proceedings for the period from 19 July 2007 onwards should be advised in writing no later than Monday 21 July 2008.

AGM Information

For further clarification of the requirements regarding any issue of the Annual General Meeting contact the *Local Government New Zealand* office.

Tel: +64 4 924 1200 Email: info@lgnz.co.nz.



Registrations for the 21st Annual General Meeting must be received by 30 June 2008.
Detach this completed form and post in an envelope to:

AGM Registration
Local Government New Zealand
PO Box 1214
Wellington

Or fax to *Local Government New Zealand* 04 924 1230



Local Government New Zealand
te pūtakehi matakōkiri