



***Local Government New Zealand***

*te pūtahi matakōkiri*

**WORK PROGRAMME**

**2005/06**

**MARCH 2005**

*Local Government New Zealand*

## ***Work Programme and Budget***

---

I am pleased to present the *Local Government New Zealand* work programme for the 2005/06 financial year. Our annually published work programme, with the attached annual budget, is an important communication by *Local Government New Zealand* to its membership, to our other stakeholders and to the general public. It is the basis for membership agreement to resource our organisation for a further year and it is an organisational commitment to a one year programme of activity. The process of consultation with membership in the course of the development of the draft programme also *validates Local Government New Zealand's* allocation of time and money.

A core activity of *Local Government New Zealand* is protecting the position and promoting the interests of our membership. This involves comprehensive networking both to improve our intelligence about the deliberations of Government and to enhance our influence towards desired outcomes. Our work is often reactive and this complicates the commitment of resource implicit in any work programme and the predictability of activities contained in the programme.

The prospect for 2005/06 is dominated by the Parliamentary elections, and our work programme includes widespread consultation with our membership to develop a manifesto for local government, which we will advocate on your behalf to all political parties in the lead-up to the elections. In 2005 we will also be assisting councils in their preparation for the 2006 representation reviews, and continue sharing good practice examples as councils prepare their 2006 Long Term Council Community Plans. We will also be rolling out our Professional Development Programme for elected members.

A major focus for the year is the work of the Joint Working Party on Local Government Funding, commenced in December 2003 and considerably expanded in 2004. The group will report back to Government with findings and recommendations in July 2005, in an examination of current and additional funding tools for local government.

In the regulatory area, recently introduced or pending legislation or regulation in resource management, building, dog control, prostitution decriminalisation, drowning prevention, aquaculture, rural land access, drinking water standards, emergency management, and food safety will involve extensive consultation with and on behalf of the sector. As can be seen from the Work Programme, activity in the social, environmental and economic portfolios continues to grow, while 2005 will see increased promotion of cultural wellbeing within local government and communities.

*Local Government New Zealand* continues to pursue a modest programme of linkages with international networks such as the Commonwealth Local Government Forum and the International Union of Local Authorities and is contributing to the building of local government capacity in the Pacific. Finally, we are in preparation now for this year's *Local Government New Zealand* annual conference, on 24-27 July in Christchurch.

With reference to the budget, I mentioned in my comments on last year's work programme that the decision to hold subscriptions in the face of rising costs would result in an \$80,000 deficit. That this deficit did not eventuate was due to a higher than estimated uptake of publications, and new member induction courses as a result of the triennial elections.



Similar revenue opportunities will not occur in 2005-06, while costs will continue to rise, and the deficit will grow. Major cost drivers include increased demand for expert legal advice on behalf of the sector, increasing IT costs to support our platform and communications with our members, and increasing personnel costs (recruitment, temporary staff and salaries), due both to workload and the rising cost of specialist expertise.

At the same time, *Local Government New Zealand* subscriptions have not moved for four years, during which time the consumer price index has moved 9%, with a strong possibility of 3% movement in the coming year. With an estimated \$230,000 budget shortfall occurring in 2005/06, I believe that we cannot further defer movement in the cost of membership subscriptions, to reflect the increasing cost of operating and developing *Local Government New Zealand*. For this reason we are proposing a 5% increase to total membership subscription contribution. While this does not fully address the deficit in 2005/06 operating expenses, the increase will hold that deficit to a level accepted in the 2004/05 budget, i.e. approximately \$85,000 to be funded from reserves.

Basil Morrison  
President  
Local Government New Zealand



## ***Table of Contents***

---

Budget – Forecast	5
Interpretation	6
Portfolio 1 – Local Democracy and Legislative Framework	7
Portfolio 2 – Local Government Funding and Performance	8
Portfolio 3 – Local Government KnowHow	9
Portfolio 4 – Sustainable Development	10
Portfolio 5 – Environment Wellbeing	11
Portfolio 6 – Economic Wellbeing	12
Portfolio 7 – Cultural Wellbeing	13
Portfolio 8 – Social Wellbeing	14
Portfolio 9 – Regulation	15
Portfolio 10 – Transport	16
Portfolio 11 – Utilities	17
Portfolio 12 – Water and Wastewater	18
Portfolio 13 – e-Local Government	19
Portfolio 14 – Standards and Codes of Practice	20
Portfolio 15 – Emergency Management and Emergency Services	21
Portfolio 16 – Ready Response	22
Portfolio 17 – Internal Governance	23
Portfolio 18 – Communications	24
Portfolio 19 – International	25
Portfolio 20 – Conference	26



## **Budget – Forecast**

---

### *Summary of Income and Expenditure*

	Budget 2004/05 (\$)	Forecast 2004/05 (\$)	Budget 2005/06 (\$)
<b>Income</b>			
Subscriptions	2,744,236		2,841,448
Sales	688,000		685,000
Contract Services	831,400		576,000
Interest	80,000		90,500
Pre-payments from previous year	0		0
<b>Total Income</b>	<b>4,343,636</b>		<b>4,233,448</b>

### **Expenditure**

Administration Expenses	717,230		796,168
Travel and Accommodation	228,600		222,500
Legal Fees	103,000		77,000
Consultants Fees	1,112,000		874,500
Printing, Stationery & Photocopying	184,000		154,500
Other Operating Expenditure	634,500		703,000
National Council Remuneration	64,500		69,950
Staff Remuneration	1,380,000		1,420,000
<b>Total Expenditure</b>	<b>4,423,830</b>		<b>4,317,618</b>

### **Surplus**

Operating Surplus/(Deficit) before Tax	-80,194		-84,170
--	---------	--	---------



## ***Interpretation***

---

As was our practice in last year's work programme, we have quantified the magnitude of each portfolio in the draft work programme.

The following definitions are used:

**Staffing Required** High, Medium or Low, reflecting the level of staff resource that will be required to deliver the proposed programme.

High - a substantial amount of staff time is committed to the project. These are often activities where Local Government New Zealand initiates or owns projects, and takes a leadership role in funding or resourcing, e.g. workshops or publications. It may also involve us in a co-ordination role in major initiatives, where we establish a reference group to develop a representative view for the sector.

Medium - a moderate amount of staff time is committed to the project. This often involves our participation on your behalf in projects or consultation initiated by other parts of government, or by other stakeholders.

Low - very little *Local Government New Zealand* staff time is committed to the project, it is a small amount of work, or the work is contracted out.

**Member Non Financial Contribution** This is listed as either High, Medium or Low reflecting the amount of support *Local Government New Zealand* will need from member Councils through involvement in project teams, and policy processes.

**Direct Expenditure** This is the budgeted amount of expenditure directly related to the project, excluding overheads.

**Direct Income** This is the budgeted amount of income directly related to the project, excluding subscriptions. This includes income from grants or contracts for service as well as from forums, workshops etc and the sale of products or services.



## ***Portfolio 1 – Local Democracy and Legislative Framework***

---

### *Outcomes*

A vibrant local democracy, high levels of citizen engagement and a modern legislation framework.

### *Projects/Outputs*

- ◆ Promote to the Government the need to review and modernise:
  - ▶ The Members Interests Act
  - ▶ The Local Government Information and Meetings Act
- ◆ Promote the establishment of a local democracy programme in New Zealand schools
- ◆ Participate in the Electoral Officers Working Party
- ◆ Support and contribute to Justice & Electoral Select Committee review of the 2004 elections
- ◆ Assist councils with preparation for the 2006 representation reviews

### **Budget**

Staffing Required:	Medium
Member non-financial contributions:	Medium
Direct Expenditure:	\$15,000
Direct Income:	\$0



## ***Portfolio 2 – Local Government Funding and Performance***

---

### *Outcomes*

The local government sector with access to appropriate funding tools to enable it to achieve excellence in performance.

### *Projects/Outputs*

- ◆ *Local Government New Zealand* participation in joint officials funding project team:
  - ▶ Research
  - ▶ Officials' participation
  - ▶ Consultation/seminars
  - ▶ Lobbying
- ◆ Commission independent research on local government funding
- ◆ Work with DIA, SOLGM and LGOL to develop a local government information project that meets the sector's requirements
- ◆ Advice to councils on funding/performance issues:
  - ▶ Participate in SOLGM Financial Working Party
  - ▶ Respond to council and public requests
  - ▶ Advise Government on funding issues
- ◆ Contribute to review of the Rates Rebate Scheme
- ◆ Update *Local Government New Zealand* survey of devolution and cost shifting by central government
- ◆ ANZSOG Scholarship:
  - ▶ Work with the Remuneration Authority to ensure that the elected member remuneration framework meets the needs of councils and elected members

### **Budget**

Staffing Required:	High
Member non-financial contributions:	Medium
Direct Expenditure:	\$35,000
Direct Income:	\$0



## **Portfolio 3 – Local Government Know How**

---

### *Outcomes*

A sector equipped with information and resources to enable it to achieve good practice in meeting community expectations, promote wellbeing and comply with its statutory obligations.

### *Projects/Outputs*

- ◆ Professional Development Programme for elected members:
  - ▶ Delivery arrangements operational
  - ▶ Case studies completed
  - ▶ Presenters selected
  - ▶ Training modules offered to members and promoted
- ◆ Local government awards for excellence and innovation:
  - ▶ Draft awards programme investigated
- ◆ Develop standard approach to assist councils monitor achievement of community outcomes (conditional on funding).
  - ▶ Assessment of options
  - ▶ Consultants on proposal
  - ▶ Implementation
- ◆ Victoria University research project into local government strategic decision making:
  - ▶ Participation in steering committee
  - ▶ Contribution to papers
- ◆ Community Board guidelines:
  - ▶ Research into good practice models of community board/council relationships
  - ▶ Draft guides
  - ▶ Seminars
- ◆ Maori participation: (conditional on funding)
  - ▶ Identify of good practice
  - ▶ Publication of case studies
  - ▶ Seminars (with Te Puni Kokiri and Department of Internal Affairs)
- ◆ National/regional fora/seminars on issues related to good practice and compliance: (programme conditional on self funding)
  - ▶ Understanding wellbeing
- ◆ Introductory KnowHow guide to the Electoral Act: (conditional on funding)
  - ▶ Drafting
  - ▶ Publication

### **Budget**

Staffing Required:

Member non-financial contributions:

Direct Expenditure: \$52,500

Direct Income: \$0



## **Portfolio 4 – Sustainable Development**

### *Outcomes*

A sector that has embraced sustainable development principles.

### *Projects/Outputs*

- ◆ Continue to support the Local Government Sustainable Development Project Team
- ◆ Work with government departments to develop systems that monitor the uptake and implementation of sustainable development
- ◆ Monitor and contribute to the sustainable cities initiatives (largely being carried out in Auckland) and assist in ensuring the learnings emerging from the Auckland work are shared with other cities in New Zealand
- ◆ Monitor, contribute to and share the learnings amongst all local authorities arising from sustainable development research initiatives
- ◆ Contribute to assessment of content and benefit arising from four modules being proposed as part of the “Sustainable Development Programme of Action” and consider other modules that may be furthered over the next few years
- ◆ Participate in MED-led officials team looking at regional growth constraints

### **Budget**

Staffing Required:	Medium
Member non-financial contributions:	Medium
Direct Expenditure:	\$38,000
Direct Income:	\$35,000



## **Portfolio 5 – Environment Wellbeing**

---

### *Outcomes*

Environmental legislation, policy and programmes that recognise and optimise the role that the local government may play in contributing to:

- ◆ High levels of energy efficiency
- ◆ Reduced volumes of waste
- ◆ Effective protection of historic heritage
- ◆ More efficient use of resources
- ◆ A reversal of the rate of decline of biodiversity
- ◆ Reduced greenhouse gas emissions
- ◆ An effective biosecurity strategy for New Zealand
- ◆ Reserves, recreation and open space provisions that meet the needs of New Zealanders
- ◆ A revised framework for managing the oceans of New Zealand
- ◆ Quality urban design

### *Projects/Outputs*

- ◆ Promote the concept of environmental wellbeing to the local government sector
- ◆ Monitor and work with Energy Efficiency Conservation Authority
- ◆ Apply the local government action plan and monitor/contribute to other initiatives arising from the 2004 Packaging Accord
- ◆ Monitor and contribute to initiatives arising from the New Zealand Waste Strategy
- ◆ Respond to particular sector or central government waste management initiatives e.g. those relating to the disposal of tyres and the management of either
- ◆ Work with the Ministry for the Environment and others on policy related to water allocation, water quality and waters of national significance policy
- ◆ Assist with implementation of the “Dairying and Clean Streams Accord”
- ◆ Contribute to the development of oceans policy
- ◆ Monitor and assist the implementation of the New Zealand biosecurity strategy
- ◆ Work with the Department of Conservation to review the Reserves Act Guidelines and amend the Reserves Act 1974
- ◆ Lobby for appropriately pitched national policy and strategy for biodiversity on private land
- ◆ Manage and provide oversight to consultants contracted to build capacity of Local Government to carry out biodiversity enhancement tasks
- ◆ Work with the New Zealand Climate Change Office to assist local authorities to mitigate and adapt to climate change
- ◆ Contribute to urban affairs and urban design initiatives.

### **Budget**

Staffing Required:	Medium
Member non-financial contributions:	Medium
Direct Expenditure:	\$56,000
Direct Income:	\$115,000



## **Portfolio 6 – Economic Wellbeing**

---

### *Outcomes*

Councils aware of the importance of economic wellbeing and economic development, and the promotion of councils being business-friendly.

### *Projects/Outputs*

- ◆ Promote the concept of economic wellbeing to the local government sector
- ◆ Promote the existing economic development good practice guides
- ◆ Promote the key initiatives identified in the strategy “Open for Business – A Collaboration Plan to Enhance Local Economic Growth and Wellbeing” and in particular:
  - ▶ Development and promotion of good practice in economic development within the context of community wellbeing.
  - ▶ Develop good practice products for service delivery between councils and Economic Development Agencies
  - ▶ Promote training opportunities for council staff, in addition to economic development staff
  - ▶ Develop performance measures and evaluation framework for councils in economic development activities
- ◆ Provide input, with Lincoln University and Ministry of Tourism, into updating tourism planning toolkit material
- ◆ Promote and support initiatives and research projects that address local tourism management issues, including funding of infrastructure, waste management and data availability at a local authority level
- ◆ Promote the uptake of the New Zealand local government filming protocol, by local authorities
- ◆ Provide policy support to the Mayors’ Taskforce for Jobs and administer the contractual arrangements for government agencies and Workwise Solutions
- ◆ Support the regional immigration initiative and promote local government best practice in immigrant settlement practices
- ◆ Promotion and support of international trade to the local level
- ◆ Provide effective working relationships with key sector agencies, Economic Development Association of New Zealand and Sister Cities New Zealand

### **Budget**

Staffing Required:	Medium
Member non-financial contributions:	Medium
Direct Expenditure:	137,500
Direct Income:	70,000

*Note: scale of activity depends on external funding being secured*



## **Portfolio 7 – Cultural Wellbeing**

### *Outcomes*

Councils' contribution to cultural wellbeing recognized and enhanced through sharing of good practice.

### *Projects/Outputs*

- ◆ Continue to work with cultural agencies to promote local government understanding of cultural well being and raise awareness of the arts and cultural sector about local government's role
- ◆ Liaise with and advocate for local government interests to government agencies in the cultural sphere:
  - ▶ SPARC
  - ▶ Creative New Zealand
  - ▶ Ministry Arts, Culture & Heritage
  - ▶ Te Papa
- ◆ Continue to work with LIANZA to implement terms of the memorandum of understanding and strengthen the role of libraries within councils
- ◆ Support Ministry of Culture and Heritage initiatives to promote cultural wellbeing initiatives
- ◆ Work with Te Papa & Museums Aotearoa to develop a strategy and guideline for regional museum
- ◆ Liaise with and advocate for local government interests to government agencies on heritage issues

### **Budget**

Staffing Required:	Low
Member non-financial contributions:	Low
Direct Expenditure:	\$9,500
Direct Income:	\$0



## **Portfolio 8 – Social Wellbeing**

---

### *Outcomes*

Councils understand the range of ways in which they contribute to social well-being. A local government perspective provided to central government to ensure social policy development meets community priorities.

### *Projects/Outputs*

- ◆ Strengthen the local government and voluntary sector relationships:
  - ▶ Work with the voluntary sector office
  - ▶ Document examples of good practice
- ◆ Research into effectiveness of the Gambling Act:
  - ▶ Analyse gaming policies
  - ▶ Work with others to undertake research into the distribution of gaming profits through community grants
  - ▶ Work with the Problem Gambling Foundation
- ◆ Provide support for and participate in National Taskforce on Violence in public places
  - ▶ Secretariat services
  - ▶ Chair officials group
  - ▶ Support Leader's group
- ◆ Liaise with the Ministry of Social Development and its regional social development strategies
- ◆ Progress policy work on Graffiti, Liquor licensing, P Labs, and prevention of injuries from falls
- ◆ Support for joint project with a selected council and national agencies to pilot a project on council responses to the specific challenges of an ageing community

### **Budget**

Staffing Required:	Medium
Member non-financial contributions:	Medium
Direct Expenditure:	\$30,000
Direct Income:	\$0

*Note: scale of activity depends on external funding being secured.*



## **Portfolio 9 – Regulation**

---

### *Outcomes*

Regulatory responsibilities of local government are developed and implemented in an efficient and effective way, with minimised compliance costs.

### *Projects/Outputs*

- ◆ Participate in programmes to build the capacity of local government to implement the Resource Management Act and the Building Act, while reducing compliance costs for business
- ◆ Provide input to amendments to the Resource Management Act
- ◆ Contribute programmes to overcome problems with weathertightness and consumer protection
- ◆ Monitor and assist implementation of prostitution decriminalisation and genetically modified organism legislation and policy
- ◆ Submit to and participate in the further development of the Public Works Amendment Bill
- ◆ Submit to and participate in the development of a Public Health Amendment Bill
- ◆ Assist with the implementation of the Dog Control Act
- ◆ Assist with the implementation of the Prostitutes Decriminalisation Act
- ◆ Contribute to swimming pool and drowning prevention policy and related initiatives
- ◆ Assist with the development of a new food safety regime
- ◆ Work with the Ministry for the Environment and Department of Conservation to further develop and implement: aquaculture; foreshore and seabed; ocean and marine protected areas policy; and amendments to the New Zealand Coastal Policy Statement
- ◆ Contribute to further developments of new policy for the management of hazardous substances
- ◆ Work with the Department of Internal Affairs and others to refine the regulatory framework applied to local government
- ◆ Contribute to National Policy Statements and National Environmental Standards on subjects such as electricity transmission
- ◆ Contribute to rural land access and foreign ownership policy
- ◆ Develop and apply a model framework for the consideration of notice of requirement/ designation applications by utility network operators

### **Budget**

Staffing Required:	High
Member non-financial contributions:	High
Direct Expenditure:	\$60,000
Direct Income:	\$0



## **Portfolio 10 – Transport**

---

### *Outcome*

An integrated, safe and sustainable land transport system that meets the needs of communities.

### *Projects/Outputs*

- ◆ Further development and advocacy in support of additional funding and alternative instruments for funding transport infrastructure
- ◆ Advocacy to the Ministry of Transport on its review of the National Land Transport Programme and Financial Assistance Rates
- ◆ Advocacy to Land Transport New Zealand to ensure it is restructured to adequately serve local government interests and advocacy to Land Transport New Zealand on the funding allocation process
- ◆ Represent the sector on the National Road Safety Working Group and the National Road Safety Committee
- ◆ Support and liaise with key local government transport sector groups – Road Controlling Authorities Forum, Traffic Institute of New Zealand and regional transport planners
- ◆ Promote progress on the Land Transport Management Amendment Bill (the second Bill)

### **Budget**

Staffing Required:	High
Member non-financial contributions:	Medium
Direct Expenditure:	53,000
Direct Income:	17,000

*Note: scale of activity depends on external funding being secured.*



## **Portfolio 11 – Utilities**

---

### *Outcome*

Local government, road controlling authorities and utility operators working together to achieve a corridor management regime that recognises the needs of all parties, within a robust legal framework.

### *Projects/Outputs*

- ◆ Support for and participation in the work of the New Zealand Utilities Advisory Group (NZUAG) and Project Team
- ◆ Encourage local authorities to facilitate the adoption of Partnering Agreements with utilities
- ◆ Promote the adoption by local authorities of the Code of Practice for Working in the Road
- ◆ Promote the use by local authorities of guidelines on “Utilities and the Resource Management Act”, “Valuing Utilities for District Valuation Rolls”, “Risk and Emergency Management”
- ◆ Support NZUAG road shows to promote best practice
- ◆ Promote new legislation required to improve and support current practice
- ◆ Monitoring utilities policy and legislation

### **Budget**

Staffing Required:	Medium
Member non-financial contributions:	Medium
Direct Expenditure:	\$26,500
Direct Income:	\$0



## **Portfolio 12 – Water and Wastewater**

---

### *Outcome*

Water, wastewater and stormwater services delivered in an efficient and effective manner, and within a robust legislative framework.

### *Projects/Outputs*

- ◆ Continued advocacy on behalf of the sector
- ◆ Representation on the Ministry of Health Sanitary and Water Technical Advisory Committee on the Sanitary Works Subsidy Scheme to ensure equitable allocation of funds
- ◆ Coordination of a technical group and submissions on mandated drinking water proposals, and related legislation
- ◆ Advocacy to secure a drinking water subsidy scheme to support the implementation of the mandatory drinking water standard
- ◆ Promote the development of an Environment Works Sewerage Subsidy Scheme
- ◆ Support and promotion of advanced asset management, and associated best practice guidelines
- ◆ Monitoring water service delivery, legislation and policy

### **Budget**

Staffing Required:	Medium
Member non-financial contributions:	Medium
Direct Expenditure:	\$25,000
Direct Income:	\$0



## **Portfolio 13 – e-Local Government**

---

### *Outcomes*

Implementation of the e-local government strategy across local government and related initiatives.

### *Projects/Outputs*

- ◆ Promote council services being included on the “all of government” portal
- ◆ Partner with Government in the implementation of the Digital Strategy
- ◆ Advocate support for libraries and Citizen Advice Bureaux as the source of government information for the public
- ◆ Appraise and promote adoption of e-government unit standards and tools for local government
- ◆ Support Government, Society of Local Government Managers and Local Government On-line in development of a local governmental portal
- ◆ Identify a role for *Local Government New Zealand* in the implementation of the geospatial strategy
- ◆ Coordinate a review of the e-local government Strategic Plan
- ◆ Provide advice and submissions on Government policy and legislation

### **Budget**

Staffing Required:	Medium
Member non-financial contributions:	Medium
Direct Expenditure:	\$70,000
Direct Income:	\$30,000

*Note: scale of activity depends on external funding being secured*



## **Portfolio 14 – Standards and Codes of Practice**

---

### *Outcome*

To promote consistency and best practice by the development of New Zealand standards, codes of practice and handbooks that meet the needs of the local government sector.

### *Projects/Outputs*

- ◆ Manage the implementation of the agreed Standards New Zealand three year work programme for 2005/2006 which includes:
  - ▶ Scoping the revision of all model general bylaws to comply with the Local Government Act 2002 (NZS 9201 Series)
  - ▶ Develop standards for “identifying prominent breed of dog” and “classification of colour of dog”. (National Dogs Database)
  - ▶ Revise and update Onsite Domestic Waste Water Management Standard (AS/NZS 1546, 1547)
  - ▶ Review of Model Standing Orders (NZS 9202)
  - ▶ Scoping a revision of “Measurement of Sound”, and “Measurement of Environmental Sound”, (NZS 6801, 6802)
- ◆ Support and nominate sector representatives on Standards New Zealand committees
- ◆ Promote government funding for Standards New Zealand to adequately recognise the public good of their activities.

### **Budget**

Staffing Required:	Medium
Member non-financial contributions:	Medium
Direct Expenditure:	\$265,000
Direct Income:	\$275,000



## **Portfolio 15 – Emergency Management and Emergency Services**

### *Outcome*

Clear understanding and full implementation of local government's civil defence emergency management and river/flood control responsibilities.

### *Projects/Outputs*

- ◆ Monitor implementation of the Civil Defence Emergency Management Act and related disaster recovery / funding policy
- ◆ Contribute to the work being led by the Department of Internal Affairs on the Fire Service Review
- ◆ Contribute to Government policy and local government protocols on river and flood control

### **Budget**

Staffing Required:	Low
Member non-financial contributions:	Low
Direct Expenditure:	\$10,000
Direct Income:	\$0



## ***Portfolio 16 – Ready Response***

---

### *Outcomes*

Modern, relevant and effective legislative framework for local government. Statutory “anomalies” or emerging issues addressed professionally and quickly to reduce costs to sector. Apportionment issue resolved at least cost to the sector.

### *Projects/Outputs*

- ◆ Continued assistance to the Chatham Islands Council to secure a sustainable future for local governance on the Islands
- ◆ Contingency budget for unplanned issues costs to enable response to emerging issues
- ◆ Support for declaratory judgement on the rating of marine farms

### **Budget**

Staffing Required:	Low
Member non-financial contributions:	Low
Direct Expenditure:	\$80,000
Direct Income:	\$40,000



## **Portfolio 17 – Internal Governance**

---

### *Outcome*

Effective governance and sound management of *Local Government New Zealand*.

### *Project/Output*

- ◆ Meetings and operation of the National Council and elections for the President and Vice-President
- ◆ Continued support and travel to zones and sectors reflecting the importance of these groups in engaging with members
- ◆ Support for the Community Boards Executive during meetings for the next 12 months
- ◆ Support for Community Board Executive Committee
- ◆ Examination of initiatives to facilitate participation by Maori elected members in *Local Government New Zealand*

### **Budget**

Staffing Required:	Low
Member non-financial contributions:	\$0
Direct Expenditure:	\$120,000
Direct Income:	\$0



## **Portfolio 18 – Communications**

---

### *Outcome*

Credible, effective and outstanding communications and information services for the sector and for *Local Government New Zealand*.

### *Projects/Outputs*

- ◆ Communications processes that match communication channels with the needs of member councils, and other key stakeholders
- ◆ Web development and enhancement
- ◆ Effective networking and communication with key stakeholder groups and the implementation of a new member/stakeholder database
- ◆ Supporting effective policy development and implementation with particular commitments to the Climate Change and Sustainable Cities contracts
- ◆ Supporting *Local Government New Zealand's* role with the Select Committee inquiry into the 2004 local elections
- ◆ Developing and promoting the local government manifesto for the general elections
- ◆ Preparing a briefing on local government issues for the incoming Government
- ◆ Enhanced direct mail, newsletters, publications
- ◆ Supporting seminars and workshops for member councils and the development of the professional development programme for councillors
- ◆ Effective operation of records/library/archive services
- ◆ Effective media liaison, feature development and work to ensure a continuing high profile for *Local Government New Zealand*.

### **Budget**

Staffing Required:	High
Member non-financial contributions:	Low
Direct Expenditure:	\$176,000
Direct Income:	\$61,000



## ***Portfolio 19 – International***

---

### *Outcomes*

New Zealand local government participating in relevant international networks to contribute to the world wide growth in recognition of the importance of local government. New Zealand local government contributing to the building of capacity in local government in the Pacific, in partnership with Ministry of Foreign Affairs and Trade and the Commonwealth.

### *Projects/Outputs*

- ◆ Continue membership of IULA and local IULA/ASPAC branch
- ◆ Participate as a board member in the Commonwealth Local Government Forum.
- ◆ Work with CLGF to promote council to council partnerships.
- ◆ Liaise with Sister Cities New Zealand to promote exchanges with developing nation local governments.

### **Budget**

Staffing Required:	Low
Member non-financial contributions:	Low
Direct Expenditure:	\$45,000
Direct Income:	\$0

*Note: scale of activity depends on external funding being secured*



## **Portfolio 20 – Conference**

---

### *Outcome*

That a successful conference will be held in Christchurch.

Preparatory work and planning to ensure that a successful conference is held in 2006.

### *Projects/Outputs*

- ◆ 2005 Conference held on an economically viable basis, to widespread member satisfaction.
- ◆ 2006 Conference organisers engaged
- ◆ 2006 Conference planning well advanced

### **Budget**

Staffing Required:	High
Member non-financial contributions:	Low
Direct Expenditure:	\$543,000
Direct Income:	\$607,000

*Note: approximately \$100,000 of Local Government New Zealand internal resource is devoted to the operation of the conference.*

